

SEDBERGH PEOPLE'S HALL MANAGEMENT COMMITTEE

Registered Charity Number 523829

Fees from 1 st July 2017										
	A 09:00-13:00	B 13:00-17:00	C 17:00-19:00	D 19:00-01:00 (Sundays 23:45)	All Day	A 09:00-13:00	B 13:00-17:00	C 17:00-19:00	D 19:00-01:00 (Sundays 23:45)	All Day
	Main Hall Fees					Committee Room Fees				
Local Hirers ¹	£19.50	£19.50	£26.00	£36.00	£100.00	£15.00	£15.00	£15.00	£15.00	£60.00
Other Hirers ²	£29.50	£29.50	£36.00	£58.50	£150.00	£23.50	£23.50	£23.50	£23.50	£94.00
Commercial ³	£39.00	£39.00	£52.00	£72.00	£200.00	£30.00	£30.00	£30.00	£30.00	£120.00
	Changing Room A Fees					Changing Room B Fees				
Local Hirers ¹	£15.00	£15.00	£15.00	£15.00	£60.00	£10.50	£10.50	£10.50	£10.50	£42.00
Other Hirers ²	£23.50	£23.50	£23.50	£23.50	£94.00	£15.00	£15.00	£15.00	£15.00	£60.00
Commercial ³	£30.00	£30.00	£30.00	£30.00	£120.00	£21.00	£21.00	£21.00	£21.00	£84.00
Alcohol Licence: £25.00										
Setting out and/or removing chairs and tables: £60.00 – please specify your requirements when booking										

- ¹Local Hirers refers to individuals, community groups, clubs etc based in: LA10, Firbank, Howgill or Killington
- ²Other Hirers refers to private individuals, community groups, clubs etc not included in 1.
- ³All Commercial or Statutory organisations

DISCOUNTS

Block bookings to a minimum of four and a maximum of seven days may be offered under the terms of letting at a rate which represents 75% of the All Day rates.

CONSUMPTION OF ALCOHOL

In accordance with the Licensing Act 2003, a charge is made if alcohol is consumed on the premises. A "Notice of Intention to Supply Alcohol" form must be completed for each occasion.

Licensed hours

Monday – Thursday	Friday & Saturday	Sundays	Sundays (before Bank Holidays)
1200 to 0030	1200 to 0030	1200 to 2315	1200 to 0030

POST EVENT CLEANING: If the premises are not left clean and tidy at the end of the hire or if hirers cleaning is insufficient, the Committee reserves the right to make a professional cleaning charge of £100.

DEPOSIT: The Committee may require a returnable deposit of £200 (excess on our insurances). The deposit cheque will be returned/destroyed after the hire period provided no charges are made against it such as: damage, loss, additional cleaning, additional tidying up, etc., or early occupancy of the facility prior to the booked hire period, or late departure after a booked hire period.

CANCELLATION: Cancellations may be made, in writing, up to 14 days prior to your booking. The Committee reserves the right to charge for cancellations made less than 14 days prior to your booking except if the Hall is able to hire to another user.

LATE KEY RETURN/LOST KEY CHARGE: Hirers MUST post keys into the drop box at the Hall or return to Sleepy Elephant within two hours of end of hire. Lost keys will be charged at £100 replacement charge. Charges may be issued for late return.